

WEST BENGAL STATE COUNCIL FOR SCHOOL GAMES & SPORTS

General Guidelines for compliance by all the District Council for School Games & Sports etc.

A. Online Entry from School End :

1. Till 2018 – 2019, and based on the hard copies of the Eligibility Certificates (EC) of the students, entries were made online from the end of the Sub-Divisional Councils / District Councils. From 2019 – 2020 onwards entries have to be made from school end for better management of the online system.
2. Physical Education Teachers of the schools have to be requested by the District Councils for taking initiative for online entry through the Head of the Institutions. If necessary, PETs be oriented in the system by the District Councils.
3. Flow Chart and other necessary details for online entry etc. are available in the website of the State Council : www.wbscsgs.in
4. Eligibility Certificates (EC), duly filled in, are to be sent online to the Sub-Divisional Council concerned. And four printouts of those ECs, in respect of each student, have to be signed by the Head of the Institution and countersigned by Secretary of Sub-Divn. Council, Secretary of District Council & DOPEYW; attestation of the student's photograph (colour) should be done by the Head of the Institution with seal.

B. Documentation :

1. One copy of EC, along with enclosures, is to be kept with the District Council and remaining three, along with enclosures, are to be sent to the venue of SSG concerned.
2. As per SGFI directives, each of the ECs have the following mandatory enclosures, duly attested by the Head of the Institution :
 - i) Birth Certificate issued by the Government /Competent Authority (Urban Areas – Municipal Corporation / Municipal Council; Rural Areas – Tehsilder / Gram Panchayat Head.),
 - ii) Marksheet (Promoted / Not Promoted) of 2018 final examination,
 - iii) Aadhaar Card,
 - iv) Bonafideness Certificate.

3. **Student Eligibility :** Students studying in classes VI – XII in during 2019 are allowed to participate in School Games. As per SGFI directives, there is no class bar, only age will be considered for U – 14, 17 & 19 categories.

4. Marksheet :

- i) Name of School & Student, Class, Roll No., Section and subject-wise marks obtained are to be mentioned; signature of Class Teacher & Head of the Institution shall have to be legible.
- ii) If printed marksheet is not issued by any institution, especially for class XI, the same may be issued in school letter head, mentioning all the aforesaid information, by the Head of the Institution.

5. Bonafide Certificate from Head of the Institution :

Format of Bonafideness of a student, as available in the State Council's website, has to be printed on the school letter-head, filled-in and signed by the Head of the Institution. This certificate has to be enclosed along with each of the four Eligibility Certificates.

6. Only colour photograph of the student has to be used in the Eligibility Certificate (EC).

7. **MANDATORY DOCUMENTS TO BE PRODUCED BY THE PLAYERS :**

- i) Original Date of Birth Certificate.
- ii) Original Mark sheet of last Final Examination (2018).
- iii) Original Aadhaar Card. (Application for Correction of Aadhaar Card will not be considered).
- iv) Online registration/ District-wise acquittance sheet is essential for each team from S.E. Round onward.
- v) Bonafideness Certificate.

8. **Reasons for cancellation of EC :**

- i) Birth Certificate without Serial / Registration No.,
- ii) Tampered / Over written documents,
- iii) Without signature of Head of the Institution and countersignature of the competent authorities,
- iv) Mismatching of information in EC, Birth Certificate, Aadhaar Card etc.
- v) FAILURE TO PRODUCE ORIGINALS OF THE DOCUMENTS (SI. No. 2) ON DEMAND.

N.B. - Aadhaar Card, bearing only Year of Birth, but matching with the Birth Certificate will be accepted.



(DILIP YADAV)

Hony. General Secretary

West Bengal State Council for School Games & Sports

Memo No. _____

Dated . _____

Copy forwarded to :-

- 1. The DOPE & YWs – All.
- 2. The Hony. General Secretary, DCSGS – All.



(DILIP YADAV)

Hony. General Secretary

West Bengal State Council for School Games & Sports